REQUEST TO BECOME DEGREE-SEEKING INSTRUCTIONS

Read this information carefully before completing the form.

For students currently registered as Non-Degree students requesting matriculation for the CURRENT Fall or Spring term please note the following and follow the instructions below:

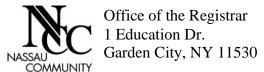
- Students must submit all required official academic credentials for their requested program to the **Office of the Registrar**.
- Requests for matriculation are only reviewed up to the 30th business day of the semester. In order to meet that deadline, all credentials must be received by the Office of the Registrar within the first 20 business days of the semester.
- Students requesting programs with specific admissions application deadlines must submit all required documents by that deadline in order to be considered for the program.
- A student must be matriculated and accepted into an approved program of study no later than the 21st day of the semester to be considered for federal or state financial aid.
- Students cannot be matriculated for the Winter or Summer semesters unless a documented request is made to, and approved by, the NCC Registrar or his/her designee.

For students currently registered as Non-Degree students requesting matriculation for a FUTURE Fall or Spring term please note the following and follow the instructions below:

- Students requesting matriculation for a future semester (Fall/Spring) must complete the degree-seeking admissions application.
- Students must submit all required official academic credentials to the Office of Admissions to be reviewed for admission.
- Students requesting an academic program with a specific admissions application deadline
 must submit their admissions application and all required credentials by that deadline in
 order to be considered for the program.
- A student must be matriculated and accepted into an approved program of study no later than the 21st day of the semester to be considered for federal or state financial aid.
- Students cannot be matriculated for the Winter or Summer semesters unless a documented request is made to, and approved by, the Dean of Admissions or his/her designee.

Required Documents to be matriculated:

- 1. Official High School Transcript or High School Equivalency
- 2. Official transcripts from all attended colleges and universities
- 3. College's placement test in English, Reading and Mathematics. For testing waiver details, visit the Placement Testing website.
- 4. Other supporting documents may be requested upon the review of your request by the Office of the Registrar.



REQUEST TO BECOME DEGREE-SEEKING FORM

Matriculation for current semester of:	Program Requested: _		·
NCC-ID:			
ast Name:First Name:			
Are there any changes with your permaner	at address or mailing address?	Yes	No
Are there any changes with your citizenshi	p/visa/immigration status?	Yes	No
Previous Educational Level Completed	(indicate all that apply):		
Name of High School:	Graduation	Date:	
If your High School is not in the U.S.A, pl	ease indicate country:		
Passed the TASC/high school equivalency	on:		
Completed the New York State 24 college	-credit high school equivalency (HS	E) program on	:
Completed associate degree on:	Specify degree: A.	AAS _	AAS AOS
Completed bachelor's degree or higher on:	:		
Previous College(s): List in chronological school attended. School name, city and state, (specify national school name, city	_	·	r other post-secondary
 I declare that all statements made in this application are, to can result in the revocation of an offer of admission. I understand that if I was born on or after January 1, 1957, of the semester. ALL students, regardless of age, must fill with this New York State law NO LATER THAN 30 days I have read the Programs & Admissions Requirements cha program does not guarantee that I will be able to obtain lic I am responsible for understanding any licensing requirem a criminal background check, providing proof of work aut In addition, with respect to tuition and fees, the College m 	I must provide the College with proof of immunizatiout the meningitis survey, which is available at ncc.et from the start of the semester will result in my disensurt located at https://www.ncc.edu/admissions/pdfs/Propensure in my chosen profession. The particular program in which I intend to enhorization, or fulfilling other specified conditions.	on against measles, mudu/campusservices/hearollment from classes vograms_Chart.pdf. I unroll. Such licensing rea	amps and rubella prior to the 30th lth_services. My failure to comply vithout refund of tuition and fees. Inderstand that completing an acade quirements may include submitting the submitting and submitting and submitting the submitting and submitting the submitting and submitting the submitted the submitting the submitted the sub

Further, I understand that the College may have such default information forwarded to credit reporting agencies. By providing your mobile number you are giving

collection agency and will incur additional liabilities of up to 33% to cover all associated collection costs processes.

permission to the College to send you text message notifications.

Further, I understand that the College may have such default information forwarded to credit reporting agencies. Students with overdue tuition and fees may be referred to a

religion, sex, sexual orientation, color, national origin, age, disability, marital status, physically challenged status or status as a disabled or Vietnam-era veteran in admissions, employment and treatment of students and employees.