



OFFICE OF THE REGISTRAR  
NASSAU COMMUNITY COLLEGE  
RE-EVALUATION OF TRANSFER CREDITS FOR DEGREE-SEEKING STUDENTS

A re-evaluation of transfer credits requires official transcripts. Only equivalent courses with a grade of “C-” or higher will be accepted from other regionally accredited postsecondary institutions, except in programs that require a higher course grade. Transcripts from colleges/universities not disclosed during the admissions application process will not be re-evaluated. Credits from institutions other than regionally accredited schools may be evaluated for transfer credit on a case-by-case basis.

Students must complete a minimum of 33 credits in residence at NCC within a degree program, or 15 credits within a certificate program (certain academic departments at NCC may limit the number of credits transferred into their academic program).

NCC-ID Number:

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Today's Date: \_\_\_\_\_

\_\_\_\_\_

Last Name

\_\_\_\_\_

First Name

Cell/Contact Number: \_\_\_\_\_

**REASON FOR REQUEST:**

☐ I am a current student, but was never evaluated

☐ There are corrections or additions to a previous evaluation. Explain:

☐ I was approved for a Change of Program and wish to have my credits reevaluated for the new program.

List the new program: \_\_\_\_\_

☐ Other - Explain:

Please list Colleges and/or Institutions that you are requesting to be reviewed for transfer credits:

\_\_\_\_\_  
School name, city, and state (specify nation if outside the U.S.A.)

\_\_\_\_\_  
School name, city, and state (specify nation if outside the U.S.A.)

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**REGISTRAR'S USE ONLY:**

If applicable, list previously transferred credits to be excluded:

Staff Initials \_\_\_\_\_