

Make the **smart** choice for your future.

## CONSIDER A NEW CAREER AS A PHARMACY TECHNICIAN!



The need for Pharmacy Technicians continues to grow with demand expected to increase substantially. Pharmacy Technicians work under the supervision of a registered pharmacist in hospitals, home infusion pharmacies, community pharmacies and other healthcare settings. This high demand for pharmacy technicians is the result of a multitude of factors, including the constant availability of new drugs, the national shortage of registered pharmacists, the establishment of certified pharmacy technicians, and the aging population.

Nassau Community College (NCC), in partnership with Condensed Curriculum International (CCI), is pleased to offer this Pharmacy Technician program. The course has 80 hours of instructor-led classes. Textbook is included. Student must purchase blue scrubs.

### Course Information

This program will prepare students to enter the pharmacy field and to pursue certification including the Pharmacy Technician Certification Board's PTCB exam. [www.ptcb.org](http://www.ptcb.org). This course covers the following key areas and topics:

- Pharmacy calculations
- Medical terminology specific to the pharmacy
- Skills to read and interpret prescriptions
- Review of the top 200 drugs
- Skills to identify drugs by generic and brand names
- Dosage calculations, I.V. flow rates, drug compounding, and dose conversions
- Dispensing of prescriptions, inventory control, and billing and reimbursement

*\*Applicants will be responsible to complete a background check. Once registered, a student will be provided information on completing the background check. Students are required to pay the cost of the background check. If you have been convicted of a felony, you should contact the Center for Workforce Development prior to registering for this program. A felony conviction may prevent you from participating in a clinical rotation/externship portion of the program. All cases will be reviewed on an individual basis. If it is determined that a student is not eligible to go into a clinical setting, the student may be allowed to continue with only the classroom portion of the program and may not meet requirements to sit for a certifying exam. The refund policy will be adhered to regardless of a student's eligibility for the clinical rotation/externship of any program.*

### Detailed Course Topics

- The history of pharmacy and healthcare
- Pharmacy Technician role and responsibilities
- Pharmacy Technician certification and registration process
- Types of pharmacies including the hospital pharmacy, retail practice, long-term care practice, mail order pharmacy, home care pharmacies, and others
- Drug regulation and control
- Pharmaceutical terminology and related anatomy
- Parts of the prescription and labeling
- Pharmacy calculations and math review
- Pharmacy measures and abbreviations
- Routes and formulations
- Parenterals and compounding
- Basic biopharmaceutics
- Aseptic technique and the handling of sterile products
- Total Parenteral Nutrition (TPN)
- Basics of IV solutions and calculating 24-hour supply of IV solutions
- Factors affecting drug activity
- Information and pharmacy resources
- Inventory management and financial issues
- Brand names and generic drugs
- Drug names and drug classes

**CE1 254 A1 ON-CAMPUS COURSE** Meets: Monday and Wednesday, 6:00pm-9:30pm.

**September 27 – December 18, 2023**

Registration accepted through **September 14.**

**Fee: \$1,350**

### Certification and Optional Externship

Students will be prepared to sit for the Pharmacy Technician Certification Board (PTCB) exam. A high school diploma or equivalent is required. An optional, 80-hour Clinical Externship for no extra fee might be available after course completion and only if it is safe to do so. Students must comply with Externship entry requirements including a resume, background check\*, drug screening, and may require a medical exam and proof of immunization. A government-provided photo ID is also required. Background check\*/drug screening, and certifying exam are additional costs.

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For further information,  
please visit [ncc.edu/workforcedevelopment](http://ncc.edu/workforcedevelopment)

**CENTER FOR WORKFORCE DEVELOPMENT**  
Phone: 516.572.7487 | Email: [cwd@ncc.edu](mailto:cwd@ncc.edu)

# REGISTRATION FORM

Please answer all questions on this form and send it together with your check, money order, or credit card information to:

**CENTER FOR WORKFORCE DEVELOPMENT**

Nassau Community College  
One Education Drive  
Garden City, New York 11530-6793

**Make check payable to:** Nassau Community College

**OR fax the form with credit card information to:**  
516.828.3507 **OR email** to CWD@ncc.edu.

**HOW DID YOU HEAR ABOUT OUR COURSES?**

- Brochure/Mail       Family/Friend  
 Website             Facebook/Instagram  
 Email                     Google  
 Other: \_\_\_\_\_

Last Name \_\_\_\_\_  
 First Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ Zip \_\_\_\_\_  
 Home Phone: (    ) \_\_\_\_\_ Cell Phone: (    ) \_\_\_\_\_  
 \*Birthdate: mm/dd/yyyy \_\_\_/\_\_\_/\_\_\_\_\_ I identify my gender as: \_\_\_\_\_  
 Have you ever taken any courses at NCC?  Yes  No    NCC ID# N00 \_\_\_\_\_  
 \*Preferred E-mail: \_\_\_\_\_  
 \*Alternate E-mail: \_\_\_\_\_

\*required information

**COURSE SELECTION**

*YOU MUST BE 17 OR OLDER TO REGISTER WITH THE EXCEPTION OF HSE AND SAT PREP COURSES.*

CED #	SECTION	COURSE TITLE	DAY	FEE
Total Amount:				\$

- By submitting this registration form, I am accepting the terms of the refund policy noted below.  
 I certify that there is sufficient credit amount on the card listed below to cover the fee charges shown on this Registration Form. Otherwise, I understand the lack of approval by my credit card company will result in cancellation of this registration for non-payment.

**CREDIT CARD PAYMENT INSTRUCTIONS:**

- I authorize the use of my credit card account for full payment of the amount of my course registration as indicated on this non-credit registration application.

**Credit Card Processing Fee of 2.75% applies ONLY if a student pays online through the NCC portal** (i.e., \$100 course will be charged at \$102.75).

**Step 1:** Print Cardholder's name \_\_\_\_\_  
(as it appears on the credit card)

**Step 2:** Provide Cardholder's signature: \_\_\_\_\_

**Step 3:** Card Information:

**PLEASE Check ONE:**  VISA     Mastercard     Discover     American Express

**Card Number:** \_\_\_\_\_ **Date of Expiration:** \_\_\_/\_\_\_/\_\_\_\_\_

**Non-Credit Refund Policy:** Fee is refundable when a course is canceled by the College. For a program or course offered by the Center for Workforce Development (CWD), a refund request must be received in writing at least seven (7) days prior to the start of the course to be honored by CWD. Please be advised that if a refund is due, it will take approximately 2-3 weeks to be processed.

