

LIFELONG LEARNING REGISTRATION FORM

REGISTRATION FOR LIFELONG LEARNING CLASSES JUST GOT EASIER!

Lifelong Learning/continuing education students are now able to select, register, and pay with a credit or debit card for the entire course fee online through the NCC Continuing Education registration portal
OR by scanning the QR code
OR using this link to access our website:



<https://continuinged.ncc.edu/nassau/category/category.aspx>

Students may also register by mail or walk in, **IF PAYING BY CHECK or MONEY ORDER.**
In that case, fill out this form, attach check or money order and mail to:

Nassau Community College
Office of Lifelong Learning
One Education Drive
Garden City, NY 11530

OR walk in to our Office:
355 East Rd
Garden City, NY 11530

Last Name _____ First Name _____

Address _____

City _____ Zip _____

Home Phone: () _____ *Cell Phone: () _____

*Birthdate: mm/dd/yyyy __/__/____ I identify my gender as: _____

Have you ever taken any courses at NCC? Yes No NCC ID# N00 _____

*Preferred E-mail: _____

Alternate E-mail: _____

**required information*

COURSE SELECTION

YOU MUST BE 17 OR OLDER TO REGISTER WITH THE EXCEPTION OF GED PREP COURSES.

CED #	SECTION	COURSE TITLE	START DATE	FEE
Total Amount:			\$	

Au Pair

By submitting this registration form, I am accepting the terms of the refund policy noted below.

HOW DID YOU HEAR ABOUT OUR COURSES?

- Brochure/Mail Family/Friend
 Website Facebook/Instagram
 Email Google
 Other: _____

Non-Credit Refund Policy: Fee is refundable when a course is canceled by the College. Fee is refundable to the student whose written request for withdrawal has been received by the Office of Workforce Development & Lifelong Learning prior to the beginning of the class. A 50% refund of fee may be made to the student who has applied in writing to the Office of Workforce Development & Lifelong Learning prior to the second session of the class. **NO REFUNDS WILL BE MADE AFTER THE SECOND CLASS MEETING OF ANY CLASS.** Please be advised that if a refund is due it will take approximately 2-3 weeks to be processed.

SPECIAL NOTE:

We will send you a receipt with the course location map and a parking pass (for student/visitor parking only) by email. Non-credit Lifelong Learning classes are not applicable toward any college degree.

They do not involve recordkeeping, transcripts or certificates, except where noted.

Any questions throughout this process may be sent to:

CEd@ncc.edu or call 516.572.7472 | LC@ncc.edu or call 516.572.7062 | Testing@ncc.edu

CLASSES WILL NOT MEET ON Sept. 2, Oct. 2, 3, 11, 12, Nov. 11, 27-30, Dec. 1, 24, 25, 31.
PLEASE REGISTER EARLY!

The deadline for mailing in registration is September 19, 2024.
Beyond deadline, please call for class availability or register online for classes that have not started.