

NASSAU COMMUNITY COLLEGE  
Garden City, New York

BOARD OF TRUSTEES' CALENDAR

Meeting of March 18, 2014

For the five hundred sixty-ninth meeting of the Board of Trustees on Tuesday, March 18, 2014, the following items, reports, and communications are submitted for consideration and action. The Board of Trustees will open its meeting between 6:15 p.m. and 6:30 p.m. on the 11<sup>th</sup> floor of the Administration Tower. It is anticipated that the Board will go into Executive Session pursuant to Section 105 of the Open Meetings Law of the State of New York for the following purposes: 1) to discuss matters relating to collective bargaining involving the NCCFT and the AFA; and 2) to discuss matters involving litigation relating to the labor dispute with the AFA. The Board will reopen its public session at approximately 7:30 p.m. on the 11<sup>th</sup> floor of the Administration Tower.

Salute to the Flag.

**Approval of Minutes**

Approval of the November 19, 2013 Minutes are presented for approval.

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

Approval of the February 25, 2014 Minutes are presented for approval.

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

**REPORTS OF THE STANDING COMMITTEES**

**Finance and Capital Committee**

**1. Expenditures over \$100,000**

*There may be a motion to untable an item considered by the Board at the meeting of November 19, 2013.*

**a) RESOLVED**, THAT REQUISITION #59887 IN THE AMOUNT OF \$250,000.00 AS REQUESTED BY GENERAL COUNSEL FOR CONTRACT RENEWAL OF INGERMAN SMITH, LLP FOR PROFESSIONAL SERVICES AND OTHER GENERAL LEGAL ISSUES NECESSARY FOR THE OPERATION OF THE COLLEGE. (**FUNDING SOURCE: OPERATING BUDGET**)

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

**b) RESOLVED**, THAT REQUISITION #63601 IN THE AMOUNT OF \$100,000.00 AS REQUESTED BY VP FACILITIES MANAGEMENT/PHYSICAL PLANT FOR DIESEL FUEL FOR HEATING CAMPUS BUILDING. SINCE HEATING THE BUILDINGS DURING WINTER SEASON IS CRITICAL FOR CAMPUS OPERATIONS, NOT MAKING THIS EXPENDITURE WILL SERIOUSLY AFFECT THE COLLEGE'S ACTIVITIES AND OPERATIONS. AT THIS TIME, WE CAN ONLY USE HEATING OIL FOR THE BOILERS IN ALL OF THE OLD CAMPUS BUILDINGS.

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

c) **RESOLVED**, THAT REQUISITION #63612 IN THE AMOUNT OF \$ 30,000.00 AS REQUESTED BY VP FACILITIES MANAGEMENT/PHYSICAL PLANT FOR SNOW REMOVAL IN THE LARGE PARKING LOTS. DUE TO THE FREQUENCY OF LARGE SNOWFALLS THIS WINTER, ADDITIONAL FUNDING IS REQUIRED TO PAY FOR CLEARING OPERATIONS UNDERTAKEN BY OUR HEAVY EQUIPMENT CONTRACTOR. THIS IS A CUMULATIVE FISCAL YEAR EXPENDITURE. A TOTAL OF \$98,700.00 HAS BEEN EXPENDED FOR THIS COMMODITY OR SERVICE THIS FISCAL YEAR NOT INCLUDING THIS PROPOSED EXPENDITURE.

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

**2. Donations**

a) **Marketing, Retailing, Fashion Buying Merchandising Department**

**WHEREAS**, CASSANDRA NEUHS-STAMM, OWNER OF CASSANDRA ROSE BESPOKE, LOCATED IN ROCKVILLE CENTRE, NEW YORK, OFFERED TO DONATE FABRIC AND MATERIALS TO THE MARKETING, RETAILING, FASHION BUYING MERCHANDISING, INTERIOR AND FASHION DESIGN DEPARTMENT OF NASSAU COMMUNITY COLLEGE, AND

**WHEREAS**, THE ESTIMATED VALUE OF THE DONATION IS TWO HUNDRED TWENTY FIVE DOLLARS (\$225.00), AND

**WHEREAS**, THE DEPARTMENT HAS DETERMINED THAT THIS DONATION WILL ENRICH THE LEARNING PROCESS FOR THE STUDENTS WHO TAKE COURSES OFFERED BY THE DEPARTMENT, AND GREATLY APPRECIATES THIS DONATION.

**RESOLVED**, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES ACCEPTS THE DONATION OF FABRIC, ZIPPERS, TRIMS AND NOTIONS FROM CASSANDRA NEUHS-STAMM.

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

b) **Allied Health Department**

**WHEREAS**, STANLEY HEALTHCARE HAS OFFERED TO DONATE THE FOLLOWING ITEMS TO THE ALLIED HEALTH SCIENCE DEPARTMENT/SURGICAL TECHNOLOGY:

- 3 – WG3648G 36 x 48 grid wall panel, grey, including 4 mounting brackets
- 12 – WB3149 36”W x 14”D x 9”H Wire Basket, 2 Ends, 3 Hooks
- 120 – WD149 14”D x9”H Wire Basket Divider
- 30 – ARB7 24” wide hook rail bar, 7 five inch hook
- 1 – 24 x 36 x 69 IV Storage Cart, 4 Basket Shelves & Dividers – which includes:
  - 5 – WB2436C Chrome Bin Shelf Fits 24 x 36
  - 2 – S2436C Chrome Wire Bin Dividers 25
  - 12 – WBD24C Chrome Bin Divider 25
  - 4 – P63C 63” QW Chrome Post
  - 1 – DBC2436 24 x 36 Dolly Frame with Corner Bumpers
  - 2 – ACP5SP 5” x 1 ¼” Plate Caster, Polyurethane, Swivel

- 2 – ACP5BP 5” x 1 ¼” Plate Caster, Poly, Swivel w Brake
- 1 – Cabinet, Metal, Scope, Holds 5 Scopes, Roll-Top Door, 24.75w
- 1 – Cart, Suture Cart, Double Doors Front & Back with Locks, 10 Shelves
- 16 – Suture Cart Shelf Divider for 4750 Magnetic
- 1 – IS-459 3” Wire Basket
- 1 – IS-424 6” Wire Basket

**WHEREAS**, THE ALLIED HEALTH SCIENCE DEPARTMENT/SURGICAL TECHNOLOGY HAS DETERMINED THAT THIS DONATION WILL ENRICH THE COLLEGE EXPERIENCE FOR THE ALLIED HEALTH SCIENCE DEPARTMENT/ SURGICAL TECHNOLOGY STUDENTS AND FOR THE ENTIRE COLLEGE COMMUNITY AND GREATLY APPRECIATES THE DONATION, AND

**WHEREAS**, THIS EQUIPMENT WILL BE USED IN ASSOCIATION WITH ITEMS RECEIVED UNDER 2013/14 PERKINS GRANT.

**RESOLVED**, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES ACCEPTS THE DONATION OF THE ABOVE NOTED ITEMS.

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

**3. Facilities**

**a) Nassau County Empire State Games for Physically Challenged**

The Nassau County Empire State Games for the Physically Challenged has requested a waiver of the rental fees for the use of the Nassau Community College Physical Education Complex for the 2014 Nassau County Empire State Games for the Physically Challenged from Thursday, May 29 through Saturday, May 31, 2014.

**RESOLVED**, THAT THE RENTAL FEE BE WAIVED FOR USE OF NASSAU COMMUNITY COLLEGE PHYSICAL EDUCATION COMPLEX FOR THE 2014 NASSAU COUNTY EMPIRE STATE GAMES FOR THE PHYSICALLY CHALLENGED, SCHEDULED FROM THURSDAY, MAY 29 THROUGH SATURDAY, MAY 31, 2014 AND BE IT

**FURTHER RESOLVED**, THAT ALL ASSOCIATED PERSONNEL AND MAINTENANCE COSTS WILL BE BORNE BY THE USER.

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

**b) Jobs/Career Fair**

County Legislator Kevan Abrahams seeks to provide Nassau County residents with opportunities to assist them in achieving employment. He believes that it is important to present current students, recent graduates and all Nassau County residents with a comprehensive event that links job seekers with potential employers. This Jobs/Career Fair is scheduled to take place in the Multipurpose Room and rooms 251, 252-253, and 254 of the Campus Center Building on June 23, 2014 from 9:30 am to 3:30 pm. It will host approximately forty companies/employers representing many sectors of the economy. Legislator Abrahams has provided the

NCC Facilities Managers Office with the relevant assurances with respect to insurance/liability and other obligations on his part.

**RESOLVED**, THAT THE RENTAL FEE BE WAIVED FOR THE USE OF THE NASSAU COMMUNITY COLLEGE MULTIPURPOSE ROOM AND ROOMS 251, 252-253 AND 254 IN THE COLLEGE CENTER BUILDING FOR THE PURPOSES OF A "JOBS/CAREER FAIR" SPONSORED BY COUNTY LEGISLATOR KEVAN ABRAHAMS ON JUNE 23, 2014 FROM 9:30 AM TO 3:30 PM. AND BE IT

**FURTHER RESOLVED**, THAT ALL ASSOCIATED PERSONNEL AND MAINTENANCE COSTS WILL BE BORNE BY THE USER.

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

**4. Policy & Planning Committee**

**NCC Procurement Policy**

**WHEREAS**, NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES APPROVED THE "NASSAU COMMUNITY COLLEGE PROCUREMENT POLICIES AND PROCEDURES," DATED JANUARY 11, 2011, BY THEIR FORMAL RESOLUTION ON FEBRUARY 16, 2011;

**WHEREAS**, AS DISCUSSED AT FEBRUARY 25, 2014, BOARD OF TRUSTEES POLICY & PLANNING COMMITTEE MEETING, THERE ARE SEVERAL FACTORS THAT REQUIRE PROCUREMENT POLICIES AND PROCEDURES TO BE MODIFIED AND AMENDED;

**WHEREAS**, THE PROPOSED AMENDED NASSAU COMMUNITY COLLEGE PROCUREMENT POLICIES AND PROCEDURES DATED FEBRUARY 25, 2014, ARE ATTACHED HEREWITH.

**RESOLVED**, THAT NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES HEREBY ADOPTS THE "AMENDED NASSAU COMMUNITY COLLEGE PROCUREMENT POLICIES AND PROCEDURES", DATED FEBRUARY 3, 2014, ATTACHED HEREWITH.

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

**5. Personnel, Affirmative Action and Labor**

**a. Promotion and Tenure**

The Collective Bargaining Agreement with the NCCFT, covering full-time College faculty, provides for the granting of tenure after a probationary period and sets forth the criteria and procedures for faculty promotions upon the favorable recommendation of the College-Wide Promotion and Tenure Committee. The College-Wide Promotion and Tenure Committee has reviewed all the applicants for promotion and/or tenure and has sent its recommendations to the President. The President is now recommending that the Board of Trustees grant promotion and tenure to the faculty members named in the following resolution:

**RESOLVED**, THAT PURSUANT TO THE TERMS OF THE COLLECTIVE BARGAINING AGREEMENT WITH THE NASSAU COMMUNITY COLLEGE FEDERATION OF TEACHERS, AND UPON THE RECOMMENDATION OF THE COLLEGE-WIDE PROMOTION AND TENURE COMMITTEE AND THE COLLEGE ADMINISTRATION, THE FACULTY MEMBERS NAMED HEREIN ARE HEREBY GRANTED PROMOTION AND/OR TENURE AT NASSAU COMMUNITY COLLEGE EFFECTIVE SEPTEMBER 1, 2014.

**Tenure & Promotion to Assistant Professor**

<u>Name</u>	<u>Department</u>
Shani Bruno	Africana Studies
Maryann Capone	Accounting/Business
Andrew DeJoseph	Accounting/Business
Rosemary DeRiso	Economics & Finance
Alison Guest	Art
Dean J. Holtzman, Jr.	Legal Studies
Elizabeth Hynes-Musnisky	Reading/Basic Ed.
Anne Kopstein	Nursing
Heidi O'Connell	Marketing/Retailing/Fashion
Laura O'Connell	Communications
Stephen Ogumah	Communications
Matthew L. Rotando	English
Paul J. Sheehan	Music
Joanne Taormina	Mathematics/Comp/IT

**Tenure and Promotion to Administrative Assistant II**

<u>Name</u>	<u>Department</u>
Patricia Chiodo	Facilities Management

**Promotion to Administrative Assistant III**

<u>Name</u>	<u>Department</u>
Curtis Guillian	HPER
Heather Habibi	Academic Advisement

**Tenure**

<u>Name</u>	<u>Department</u>
Deneen Cook	Information Technology Services
Gloria Hoerning	Allied Health Sciences
Dorothy Rabbene	Administrative Bus/Tech

**Tenure and Promotion to Technical Assistant II**

<u>Name</u>	<u>Department</u>
Patricia Goodwin	Allied Health Sciences

**Promotion to Technical Assistant II and  
Reclassified as Technologist**

<u>Name</u>	<u>Department</u>
Jeanette Madsen	Administrative Bus/Technology

**Tenure and Promotion to Technical Assistant III**

<u>Name</u>	<u>Department</u>
Virginia T. Sanchioli	Chemistry
Carole A. Schaaf	Mathematics/Comp/IT
Michael Zito	Physical Sciences

**Tenure and Promotion to Technologist II**

<u>Name</u>	<u>Department</u>
Nicole Alexander	Information Technology Services
Juan Hinojosa	Distance Education
Andrzej Kempisty	Information Technology Services
Kevin Nakamura	Information Technology Services
John Segreti	Information Technology Services
Imran Shaw	Information Technology Services

**Promotion to Technologist III**

<u>Name</u>	<u>Department</u>
Paul D. Epstein	Information Technology Services
Gregory Theodore	Information Technology Services

**Reclassification as Technologist**

<u>Name</u>	<u>Department</u>
Adam Pilipshen	Distance Education

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

*A motion may be made to untable the following resolution from the Board meeting of October 29, 2013 regarding the Presidential Search, and if such a motion is made and if the item is untabled, there may be a motion to amend the item.*

**b. Establishment of Presidential Search Committee**

**WHEREAS** IT IS NECESSARY FOR THE SEARCH FOR NASSAU COMMUNITY COLLEGE’S NEXT PRESIDENT TO BEGIN AS EXPEDITIOUSLY AS POSSIBLE, AND

**WHEREAS** THE BOARD OF TRUSTEES HAS AND CONTINUES TO EXTEND TO THE PRESIDENTIAL SEARCH COMMITTEE ESTABLISHED BY BOARD OF TRUSTEES RESOLUTION 12/13-29 AND SUPPLEMENTED BY RESOLUTION 12/13-45 AND TO ITS MEMBERS

ITS SINCERE GRATITUDE AND RECOGNITION OF THE EXTRAORDINARY WORK OF THE COMMITTEE AND EACH INDIVIDUAL COMMITTEE MEMBER'S SUBSTANTIAL CONTRIBUTION OF TIME DURING THE PRIOR PRESIDENTIAL SEARCH, AND

**WHEREAS** IN RECOGNITION OF THE BENEFIT OF ENHANCING THE REPRESENTATIVENESS OF THE SEARCH PROCESS, NEW AND ADDITIONAL MEMBERSHIP SHOULD BE ADDED TO THE PRESIDENTIAL SEARCH COMMITTEE,

**NOW THEREFORE BE IT RESOLVED** THAT THERE IS HEREBY ESTABLISHED THE NCC PRESIDENTIAL SEARCH COMMITTEE, AND

**BE IT FURTHER RESOLVED** THAT SAID COMMITTEE SHALL BE COMPOSED OF THE FOLLOWING MEMBERS: TRUSTEE EMERITUS PAUL LEVENTHAL, CHAIR; TRUSTEE ARNOLD DRUCKER; TRUSTEE WANDA JACKSON; AND TRUSTEE JOCELYN MOLINA, AND

**BE IT FURTHER RESOLVED** THAT THE FOLLOWING ENTITIES SHALL HAVE THE RIGHT TO RECOMMEND ONE REPRESENTATIVE OF THEIR OWN CHOOSING FOR APPOINTMENT AS A MEMBER OF THE COMMITTEE: THE ACADEMIC SENATE; THE DEPARTMENT CHAIRS; THE NASSAU COMMUNITY COLLEGE FEDERATION OF TEACHERS; THE ADJUNCT FACULTY ASSOCIATION AT NASSAU COMMUNITY COLLEGE; THE CIVIL SERVICE EMPLOYEES ASSOCIATION; AFRICAN, LATINO, ASIAN, NATIVE AMERICAN (ALANA); A REPRESENTATIVE OF THE UNGRADED ADMINISTRATORS TO BE CHOSEN BY THE CHAIR OF THE NCC BOARD; THE STUDENT GOVERNMENT ASSOCIATION; A COMMUNITY REPRESENTATIVE TO BE CHOSEN BY THE CHAIR OF THE NCC BOARD; THE COUNTY EXECUTIVE; THE PRESIDING OFFICER OF THE NASSAU COUNTY LEGISLATURE; AND THE MINORITY LEADER OF THE NASSAU COUNTY LEGISLATURE, AND

**BE IT FURTHER RESOLVED** THAT THIS BOARD REAFFIRMS THE EXTENSION OF ITS SINCERE GRATITUDE TO THE MEMBERS OF THE PRESIDENTIAL SEARCH COMMITTEE PREVIOUSLY ESTABLISHED, AND

**BE IT FURTHER RESOLVED** THAT THE ENTITIES ENUMERATED IN THIS RESOLUTION SHALL HAVE UNTIL 5 P.M. OF THE DAY OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF TRUSTEES IN NOVEMBER 2013 TO DESIGNATE THEIR SELECTION OF REPRESENTATIVE, AT WHICH MEETING THE BOARD SHALL CONSIDER AND ACT UPON A RESOLUTION APPOINTING THOSE RECOMMENDED REPRESENTATIVES TO THE NCC PRESIDENTIAL SEARCH COMMITTEE THAT ARE NOT REFERRED TO HEREIN, AND IF AN ENTITY ENUMERATED IN THIS RESOLUTION HAS ELECTED TO NOT DESIGNATE A REPRESENTATIVE BY SAID TIME, THEN SUCH ENTITY SHALL BE EXCLUDED FROM HAVING A REPRESENTATIVE PARTICIPATE AS A MEMBER OF THE NCC PRESIDENTIAL SEARCH COMMITTEE.

For: \_\_\_\_\_ Against: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Report of the Acting President**