

NASSAU COMMUNITY COLLEGE
Garden City, New York 11530

Academic, Student Affairs & Enrollment Committee Meeting Minutes

December 10, 2024

The meeting of the Academic, Student Affairs & Enrollment Committee of the Board of Trustees was held in the College Center Building room 252-253. The meeting was called to order by Trustee Tuman at 5:58 p.m.

Committee Members Present: Donna Tuman, Chair
Lynne D'Agostino
Kathy Weiss
Jordon Groom
Jorge Gardyn (ex-officio).

Also in Attendance: John DeGrace, John Durso
CAO Conzatti, VPs Genette-Alvarez,
Registrar Barkan, Asst. VP Follick

1. Approval of Minutes

Trustee Tuman requested a motion to approve the minutes of November 12, 2024. Trustee Weiss moved the motion; seconded by Trustee Gardyn. The minutes were amended striking Trustee Jackson's name as an attendee and adding Trustee Siberón's name as an attendee. Motion carried 4-0.

2. Report of the Academic Senate Chair, Jason Gorman

Chair Gorman reported that the CWCC voted to make recommendations on mandated NCC 101 and will include fulfilling upcoming SUNY GE Civic Discourse, both courses as a comprehensive recommendation which will be presented to the Senate. He mentioned Policy 4300 Student Credit and Contact Hour which is being discussed at the Policy & Planning Committee and asked that the policy be pulled from the agenda since the CWCC committee did not have enough time to review the audit report. He claims the policy will put us out of compliance with SUNY's policy on credit hours. Trustee Tuman added that this policy will put us in total compliance with SUNY guidelines and that she has been following those guidelines herself for years. Trustee Weiss stated that Policy 4300 is on the Policy & Planning committee agenda and should be discussed at the meeting.

3. Academic Affairs and Middle States Update

Dr. Alvarez-Ortiz reported on the recommendations regarding the program of studies review that started last spring looking at the health of our programs. Data packets were sent to departments asking to provide additional feedback focusing on the health of the program based on enrollment and to make recommendations regarding program retention, deactivation and necessary revisions based on the needs of the community. Overall, we agreed with their recommendations, however there were a few disagreements, therefore, meetings were scheduled with the department and their P & B committee. These discussions are ongoing and an update will be provided in the spring.

The draft of the Self-study that was sent to Dr. Bullock, the Chair of the visiting team, was sent to the campus at the end of October asking the campus community for input and any suggestions. The draft is

in the final stages and will be reviewed by our consultant, Dr. Santiago, a former MSCHE Commissioner. He has agreed to assist in ensuring that we address all the standards and criteria. Additionally, the report will be sent to the campus community for their feedback. By the end of December, the feedback will be reviewed and revisions made for submission to the Commission by January 10, 2025.

4. Enrollment Updates

Registrar Barkan presented the winter 2025 report comparing December 5, 2024 to December 5, 2023 which reveals a 17.97% increase in credits and 35.75% increase in head count. Spring 2025 registration comparing the same dates reveals a 21.68% increase in credits and a 20.93% increase in head count as well as for non-degree and visiting student's enrollment. Registration is ongoing for winter and spring 2025. Communications are being sent to all continuing students encouraging registration before the Fall semester ends via Slate and email and summer 2025 registration begins on March 10, 2025.

Asst. VP Follick presented the Spring new student enrollment trends comparing December 6, 2024, December 6, 2023 and December 6, 2022 showing a decrease in first-year applications, first-year admits, however, up slightly in registered and transfer students, which is normal since high schools are still in session. He attended the Nassau County Superintendent meeting on Wednesday, November 20th to provide updates on NCC. Trustee Conway asked how does the enrollment statistics translate into FTE's? Asst. VP Follick explained that after the census date the breakdown of full time versus part time is calculated for reimbursement.

Trustee Tuman asked if there were any other items for the Committee to consider. There being none, the meeting adjourned at 6:24 p.m.

Respectfully submitted,

Anne E. Brandi

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Secretary to the President and
the Board of Trustees