

CAPITAL COMMITTEE  
BOARD OF TRUSTEES  
MINUTES

Meeting of October 13, 2020

**Finance/Capital Committee Members 2020-2021:**

**John DeGrace, Chair**

**Linda Green**

**Wanda Jackson**

**Ed Powers**

**John Durso**

The Capital Committee segment of the Finance/Capital Committee meeting of the Board of Trustees was called to order by Trustee Durso at 6:09 p.m. on Tuesday, October 13, 2020. The meeting took place via Zoom.

Committee members present:     John Durso  
  Ed Powers  
  Wanda Jackson

Committee members absent:     John DeGrace  
  Linda Green  
  Jorge Gardyn (Ex-Officio)

Other Trustees in attendance     Kathy Weiss  
  George Siberón  
  Donna Tuman  
  Emily Rivas (Student Trustee)

Also in attendance:                President Williams  
  Vice Presidents Lausch, Muscarella, Conzatti, Izquierdo, Kerrigan  
  Associate Vice President Sandra Friedman  
  College Counsel Haugen  
  Associate College Counsel Brodsky  
  Procurement Director Cappello  
  Comptroller Zamore

Prior to the start of the formal presentation VP Muscarella reviewed the support the NCC has given to the County in recent months:

**Board of elections:**

- Currently using CCB 252/3 for training of Poll Workers
- Provided 100 folding tables for off campus use at polling places

**Civil Service Commission:**

- Will provide space in G Building and North Hall to hold Civil Service exams
- Up to 600 test takers on Saturdays starting December 5, 2020 and extending into spring 2021

**Parks and Recreation:**

- Requesting overflow parking for Youth Sports events at Mitchel Field Gym

## **AGENDA ITEMS:**

### **Item #1 – Review and Approval of the September 8, 2020 minutes:**

Trustee Powers made a motion to approve the minutes. Seconded by Trustee Jackson. Minutes were approved.

### **Item #2 – 2020 County Capital Request:**

VP Muscarella stated that the County did afford NCC the opportunity to submit a formal request for projects in the 2021 County Capital Improvement Plan (CIP). They informed us that projects could only be submitted the fit the criteria of directly in response to the pandemic, health and safety and potentially producing revenue. The projects submitted to the County were presented.

### **Item #3 – State Capital Request:**

VP Muscarella stated that our State capital request will be contingent on the County's approval and documentation of projects that will be included in the County 2021 Capital Improvement Plan. The County CIP will have to be approved no later than mid-December and documentation provided if we are to seek State matching funds.

**Item #4 – Capital Expenditures Report:** VP Muscarella informed the committee that due to the current situation concerning both County and State Capital funding there have been no new capital expenditures this reporting period. We expect that there will be additional expenditures in the coming months as both the County and State have authorized certain projects to advance.

### **Item #5 – State Reimbursement Status:**

VP Muscarella stated that have approximately \$2.5 million in pending claim payments from the State.

### **Item #6 – Project Status:**

**WEST PARKING LOT RENOVATION:** All project stages and the installation of covered walkway canopy structures are complete. Final punch list items are expected to be completed during the months of October/November.

**DATA CENTER REDESIGN AND UPGRADE PROJECT:** The Data Center Project is nearing completion as all trades have completed the majority of work. The Electrical Contractor is continuing work on the Uninterruptable Power Supply (UPS) System and Main Power Supply, while we prepare to test the Fire Alarm Systems. We expect the space to be ready for occupancy before the end of October.

**C CLUSTER RENOVATION:** The project entails a complete renovation of the academic and office wings of Cluster C. VRD Contracting Inc. and their subcontractors have been progressing on schedule and along with the start of roofing replacement work, the ramps and entrances' concrete work has been ongoing. On the interior, wall layouts are being finalized, door frames are being installed, Electrical wiring is being pulled, ductwork is being installed, and hot and chilled water distribution piping is also ongoing.

**108 DUNCAN AVENUE AND K BUILDING CULINARY PROGRAM RENOVATIONS:** The original project entails the renovation of an abandoned building on Campus to create a new educational facility, approx. 9,500 S.F., to house new classrooms, culinary laboratories, commons, dining spaces, and food storage. The bids for the project were received on May 28th. The apparent low bidder is VRD Contracting Inc at \$9,783,436.00. With alternates and contingencies, the project will run over \$11.0million. While SUNY denied approval to enter into a contract for the original, they did recently APPROVE a resubmitted "Safeguarding Project" of \$3.0 million, with a smaller scope; The County has DENIED the same so the project remains on hold. Construction contract bids have not yet been formally rejected.

**LIBRARY ROOF REPLACEMENT:** The Department of Design and Construction has issued letters to the three apparent low bidders in order to determine each firm's ability to execute the project. After review of the contractor responses by NCC and the project's design/CA firm, NV5, a bidder will be selected; at that time contract award process will begin. The contract award is anticipated for fourth quarter 2020.

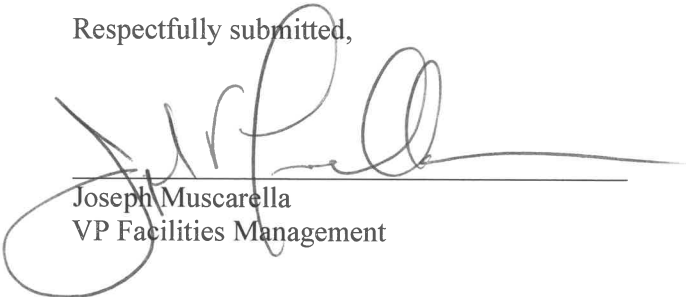
**WAYFINDING AND SENSE OF PLACE INITIATIVE:** This initiative is intended to build Campus Community identification with our Physical Space at NCC. The goals of the initiative are:

- Identify major entrances with college branding and place making elements.
- Direct vehicular traffic to parking and peripheral destinations.
- Improve campus wayfinding by orienting pedestrians with campus maps directional information to important destinations.
- Implement a cohesive signage system that helps unify the campus experience and identifies destinations appropriately.
- Improve campus sense of place with branded/artistic place making elements at key gathering areas.

Trustee Durso asked about the status of the Nassau County Police Academy Building which is being constructed on the NCC campus. VP Muscarella responded that the construction is going well and the project is scheduled to be complete in April 2021.

Meeting adjourned at 6:21 p.m.

Respectfully submitted,



Joseph Muscarella  
VP Facilities Management