

BOARD OF TRUSTEES FINANCE/CAPITAL COMMITTEE MEETING MINUTES OF APRIL 17, 2018  
(CAPITAL COMMITTEE MEETING MINUTES)

Finance/Capital Committee Members 2017-2018:

John DeGrace, Chair  
Linda Green  
Wanda Jackson  
Ed Powers

The Capital Committee segment of the Finance/Capital Committee meeting of the Board of Trustees was called to order by Trustee Kathy Weiss at 5:30 p.m. on Tuesday, February 13, 2018. The meeting took place on the eleventh floor of the Administrative Tower.

Committee members present: Ed Powers, Ad hoc, appointed as chair  
Kathy Weiss, ex-officio, appointed ad hoc  
Jorge Gardyn, ex-officio  
John DeGrace  
Linda Green  
Donna Tuman, appointed ad hoc  
Therese Russell, Student Trustee (appointed ad hoc)

Committee members absent: Wanda Jackson

Also in attendance: President Keen  
Vice Presidents Collins, Murray, Muscarella, Reznik, Conzatti  
Associate Vice President Sandra Friedman  
Treasurer Hahn, Procurement Director Cappello

**AGENDA ITEMS:**

**Item #1** - Review and Approval of January 9, 2018, February 13, 2018 and March 27, 2018 minutes: Trustee Green made a motion to approve the January minutes. Trustee DeGrace seconded, minutes approved. Trustee Weiss made a motion to approve the February minutes. Trustee Green seconded, minutes approved. Trustee Gardyn made a motion to approve the March minutes. Trustee Russell seconded, minutes approved.

**Item #2** – Presentation on Residence Hall Feasibility Study by consultant Brailsford and Dunlavey: Representatives from Brailsford and Dunlavey gave a presentation on their feasibility study that was recently completed. They informed the Board that based on their research a residence hall for 400 students could be supported by current demand. The preferred location for the residence hall would be to the south of the old College Union Building after the U Building extension is demolished. Discussion ensued on the considerations for this project and it was agreed that the administration would notify the County Executive that we are considering residence halls and obtain further information on the process of required County approvals.

**Item #3** - Amended 2016 County Capital Plan:  
VP Muscarella noted that there have been no further changes to the Nassau County CIP since its approval by the Legislature. No 2017 or 2018 Capital Plans have been approved by the County.

**Item #4 - 2017/18 Proposed Capital Requests to County/State:**

VP Muscarella reviewed the final State Community College Capital Budget that reflected the almost \$13M for NCC. This represents the second largest budget of and community college in the State.

**Item #5 - Capital Expenditures Report:**

VP Muscarella gave report. The largest expenditures were for the renovation of the lower level of the Tower and the construction management contract for the south parking lot renovation.

**Item #6 - State Reimbursement Status:**

VP Muscarella reported that several reimbursements were received today and that there is only one reimbursement pending at this time.

**Item #7 – Facilities Fee Waiver – Kevan Abrahams Job Fair:**

A motion to waive the facilities use fee for Kevan Abrahams' Job Fair on May 22<sup>nd</sup> at the Physical Education Complex was made by Trustee Weiss and seconded by Trustee Gardyn. Resolution approved.

**Item #8 - Project Status:**

**NORTH & SOUTH HALL RAMP REPLACEMENT:** All concrete footings, foundation walls , and slab/stair segments are 100% complete; Fabrication and installation of stainless steel handrails, parking lot asphalt replacement, and site restoration work remains to be completed.

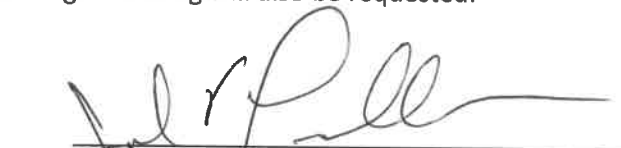
**FIRE ALARM UPGRADE PROJECT:** After County encumbrance delay, asbestos abatement is now completed in H Building. Installation of new fire alarm system in Y Building is complete and in S & H Buildings is 95% complete. Funds have been encumbered (\$190,089.50) to install new FACP in clusters A, B, D, E & F and P Building. Equipment installation is already complete in Clusters A, B, D, E and F and Building P. Existing system will be tied in to new equipment.

**WEST PARKING LOT RENOVATION:** New Entrance from Charles Lindbergh is complete with new asphalt roadway and signage installed; Waiting for warmer weather for new line striping; Contractor has mobilized site and commenced with install of fencing/protection, site removals, and existing pavement demolition in Stage 1. New traffic pattern at campus entrance has re-routed vehicles and pedestrians around and thru construction site limits. Encumbrance of CM proposal (AVCMG at \$641k) is also awaiting funding availability as is increase in design fee. Design firm working on incorporating NCDPW design comments for new left turn signal at Blenn Blvd received on 4/9/18.

**108 DUNCAN AVENUE RENOVATION:** Roof design completed by Liro Architects with construction desired in summer, 2018. RFP responses from on-call Architects for new Culinary and Nutrition programs and facilities due April 19, 2018. Renovation of 108 Duncan, Building K and outdoor pool site are all included and will be completed using a phased construction program. Design is expected to take one year.

**CLUSTER RESTROOM RENOVATIONS:** Renovation project for the restrooms in Clusters A, B, E and F is in the planning stages; scope of work is being investigated but at a minimum, work will include new partitions, toilet fixtures and renovated flooring and lighting. Clusters C and D will be handled as part of the overall building renovation currently in design. Funding will also be requested.

Meeting adjourned at 6:32 p.m.



Joseph Muscarella  
VP Facilities Management