

BOARD OF TRUSTEES FINANCE/CAPITAL COMMITTEE MEETING MINUTES OF January 9, 2018  
(CAPITAL COMMITTEE MEETING MINUTES)

Finance/Capital Committee Members 2017-2018:

John DeGrace, Chair  
Linda Green  
Wanda Jackson  
Ed Powers

The Capital Committee segment of the Finance/Capital Committee meeting of the Board of Trustees was called to order by Trustee DeGrace at 5:30 p.m. on Tuesday, January 9, 2018. The meeting took place on the eleventh floor of the Administrative Tower.

Committee members present:           Jorge Gardyn, ex-officio  
Linda Green  
John DeGrace  
Wanda Jackson

Trustees also in attendance:           Therese Russell, Student Trustee  
Kathy Weiss

Also in attendance:                    President Keen  
Vice Presidents Collins, Conzatti, Murray, Muscarella, Reznik  
Associate Vice President Sandra Friedman  
Comptroller Izquierdo  
Treasurer Hahn  
Procurement Director Cappello

**AGENDA ITEMS:**

**Item #1-**Review and Approval of December 12, 2017 minutes:

Trustee Green made a motion to approve the minutes of December 12, 2017, and Trustee Gardyn seconded the motion. Minutes approved.

**Item #2-**New 2017 County Capital Plan:

VP Muscarella noted that the handout in the packet representing the 2017 CIP has not been acted upon. VP Murray commented that she spoke to the newly designated Presiding Officer of the Legislature Nicolello who indicated to her that the Legislature would try to take up the Capital Plan for the benefit of NCC at their next committee and full meeting. As soon as the plan is approved, we will provide documentation to SUNY to ensure that our projects are included in the state budget. Otherwise, we would have to ask our state representatives to add projects for NCC during budget deliberations.

**Item #3-**FY 2017/18 State Capital Funding:

No change from last meeting

2017 Proposed Capital Requests to County/State:

VP Muscarella reviewed the list of projects and noted which requests the County included in the 2017 plan just released and which requests were not included.

**Item #4-Capital Expenditures Report:**

VP Muscarella gave report. The largest expenditure (\$242,035) for January 2018, for NV5 is for the design of C Cluster. Other expenditures were briefly discussed.

**Item #5-State Reimbursement Status:**

VP Muscarella reported there are a number of reimbursements pending for January 2018. Thus far, reimbursements from the State total over \$54M.

**Item #6-Approval of Capital Contracts:**

A resolution to approve construction contracts for the complete renovation of the south parking lots and for the renovation of 10 elevators in various buildings was introduced. Trustee Green made a motion to approve and Trustee DeGrace seconded the motion. Resolution approved.

**Item #7-Project Status:**

**NORTH & SOUTH HALL RAMP REPLACEMENT:** At South Hall, foundation walls have been poured and slab backfilled, ready for slab/stair segments. At North Hall, forms and rebar installed for footings, existing piping segments. College (through BCC) has replaced electrical conduit for cooling tower. We are waiting on return of warmer weather to continue remaining concrete pours.

**ELEVATOR RESTORATION:** Recommendation of award pending approval at tonight's meeting. Work orders being processed to on-call contractors for additional related work. GC work of approximately \$144k and electrical work of \$277k. Work to begin immediately after processing beginning with Library elevators.

**BRICK CAFÉ RENOVATION:** Design is now 75% complete and is expected to be complete by February 2018 with contract award anticipated for June 2018. Funding has been approved but is not yet bonded.

**DATA CENTER REDESIGN AND UPGRADE PROJECT:** Project is progressing well with Design Documents at 90% completion. Expected to be submitted for NCC review on 1/5/18 with final documents by the end of January 2018. Bidding and Contract award is expected to be completed by the end of May 2018. Project will include renovated spaces with state of the art, energy efficient cooling system.

**UTILITY COST REDUCTION PROGRAM:** After RFP, contract with Troy & Banks has been fully executed. Project Kick-Off meeting was held on Thursday 12/28/2017. Consultant's fee will be based on a percentage of credit/savings identified and includes them reviewing and auditing all NCC utility service accounts. Project duration is approximately 6 months.

**FIRE ALARM UPGRADE PROJECT:** Buildings S, H & Y: New fire alarm system currently being installed in Y Building. Installation of new systems in S & H Buildings are 95% complete. Funds have been encumbered for asbestos removal work by Nassau County in S & H. Installation of the fire alarm systems in S & H will be completed after the asbestos removal work is completed. Clusters: Funds have been encumbered (\$190,089.50) to install new Fire Alarm control Panels in clusters A, B, D, E & F and P Building.

**TOWER PLAZA LEVEL:** Construction is now complete and the Art Director has begun to move in and set up for the first show. The Renovated Tower Plaza Lobby will be reopened on January 16th.

**TOWER LOWER LEVEL:** Design for the Lower level is complete and proposals are being requested from our on-call contractors. Work will include a new seating area outside the SSC, renovated restrooms, floors, ceilings, etc.

**PEDESTRIAN RAMPS:** An RFP has been issued to our on-call contractors in an attempt to get a better cost proposal (original repair contractor wanted over \$250k). Additional repair work will also be needed at the E Cluster ramp where severe deterioration was discovered.

Funding for the ramp restoration/replacement has been included in next year's funding requests and was included in the draft County CIP. NCC has accepted the pre-fabricated design done by industrial designer Billings Jackson Design. Design work is proceeding.

108 DUNCAN AVENUE RENOVATION: RFP issued to NCC on-call contractors with proposals expected during the next two weeks. Nassau County Planning Commission (NCPC) approved minor subdivision at 10/19/17 meeting. NC Legislature also approved the property transfer. Still waiting for deed to be processed by Nassau County. New fiber run work completed to hook up fire alarm system. RFP for building renovation design is 95% complete; will be out to on-call architects by the end of January.

WEST PARKING LOT RENOVATION: New Entrance from Charles Lindbergh Blvd approximately 90% complete with new asphalt roadway installed. Waiting for warmer weather for new line striping and signage fabrication. NV5 has submitted design for new left turn signal at Blenn Blvd intersection at Charles Lindbergh Blvd. Still awaiting NCDPW approval. After thorough review of lowest bidder Pioneer Asphalt, recommendation to award contract to Pioneer is on BOT calendar for January 2018. Upon approval, contract will go to County for approval and encumbrance. Project completion of all stages planned for December 2019. Proposals received from on-call CM firms also reviewed and rated and task order will be issued to AVCMG as most qualified with fee of \$641k (approximately 5% of construction cost, which is normal).

POTENTIAL THEATER BUILDING PROJECT: Document received from Nassau County to allow NCC to temporarily repair/close damaged roof areas of the building still in processing.

Meeting adjourned at 6:00 p.m.



Joseph Muscarella  
VP Facilities Management