

BOARD OF TRUSTEES FINANCE/CAPITAL COMMITTEE MEETING MINUTES OF OCTOBER 9, 2018  
(CAPITAL COMMITTEE MEETING MINUTES)

Finance/Capital Committee Members 2018-2019:

John DeGrace, Chair  
Linda Green  
Wanda Jackson  
Ed Powers  
John Durso

The Capital Committee segment of the Finance/Capital Committee meeting of the Board of Trustees was called to order by Trustee DeGrace at 5:35 p.m. on Tuesday, October 9, 2018. The meeting took place on the eleventh floor of the Administrative Tower.

Committee members present: John DeGrace  
John Durso  
Linda Green  
Kathy Weiss (appointed ad hoc)  
Donna Tuman (appointed ad hoc)  
Alex Figueroa (Student Trustee, appointed ad hoc)  
Jorge Gardyn (Ex-officio)

Committee members absent: Wanda Jackson  
Ed Powers

Other Trustees in attendance George Siberon

Also in attendance: President Keen  
Vice Presidents Collins, Murray, Muscarella, Reznik, Conzatti  
Associate Vice President Sandra Friedman  
Treasurer Hahn  
AVP Craig Wright  
Procurement Director Cappello

**AGENDA ITEMS:**

**Item #1 - Review and Approval of September 4, 2018 minutes:**

Trustee Durso made a motion to approve the minutes. Seconded by Trustee Weiss. Minutes approved.

**Item #2 – 2019 County Capital Request:**

VP Muscarella noted that we have submitted our 2019 Capital Request to the County DPW as directed on September 26<sup>th</sup>.

**Item #3 – Final State Community College Capital Funding:**

VP Muscarella reviewed the final State Community College Capital Budget that reflected the almost \$13M for NCC. This represents the second largest budget of any community college in the State. Upon approval of the County 2019 plan, we will submit a new request to the State.

**Item #4 - Capital Expenditures Report:**

VP Muscarella gave the report. The largest expenditure is for renovation of the North Hall restrooms and painting throughout the building.

**Item #5 - State Reimbursement Status:**

VP Muscarella reported that there are no pending reimbursements at this time.

**Item #6 – Grant Capital Budget Approval:**

A resolution was introduced to approve grant funding that NCC has received from various sources in the past year. This resolution is required by SUNY before they can provide matching funds. Trustee Durso made a motion to approve the resolution, seconded by Trustee Weiss, motion approved.

**Item #8 - Project Status:**

**ADA RAMPS AT NORTH AND SOUTH HALLS:** All concrete ramps, stairs, slabs, and pavement restoration are complete at North & South Halls. Installation of new stainless steel hand railing sections at North and South Halls are complete.

**WEST PARKING LOT RENOVATION:** Stages 1A/1B and 2 are substantially complete with install of new landscaping on-going. Next project Stage 3 will commence in mid-October 2018 and be completed in early Spring 2019. Five new dual EV charging stations are fully operational which can accommodate up to 10 electric vehicles in faculty/staff lot. NCC is also in line to receive three additional charging stations (6 charging ports) via a grant for clean energy projects. Design firm working on incorporating NCDPW design comments for new left turn signal at Blenn Blvd.

**CLUSTER F RAMP ARM SHORING PROJECT:** Construction completed on schedule and under budget. Scope of Work included new concrete footings, new steel support column, safety bollards and site restoration. Work underway to repair cracking at E Cluster bridge as well.

**TOWER LOWER LEVEL RENOVATION:** The renovation included replacement of all plumbing infrastructure in addition to the fixtures. The restrooms are open for the Fall 2018 semester.

**RENOVATION OF VACATED ART SPACE TO CREATE NEW STARBUCKS:** Working with CulinArt and Starbucks to renovate previous art gallery space in CCB and create a new Starbucks. Work is currently underway and is scheduled to ramp up.

**ELEVATOR RESTORATION PROGRAM:** Contract to Alliance-Unitec Elevator has been approved by the County and funds are encumbered. Contractor is preparing elevator and elevator cab shop drawings. Work to proceed with Library elevators being first. Work orders being processed to on-call contractors for additional related work; GC work of approximately \$144k and electrical work of approximately \$277k.

**RENOVATION OF BOOKSTORE:** Working with the new bookstore vendor to complete the renovation project and to assure work is done in alignment with NCC design standards.

**FACULTY DEVELOPMENT CENTER (FDC) at Building T-154:** Abatement completed for existing flooring and walls. A/E firm hired to begin process of full design for interior renovations.

108 DUNCAN AVENUE RENOVATION: Cannon Design selected as A/E Design firm for full program renovation including 108 Duncan and Building K. Began initial programming stage groundwork and design kick-off meeting scheduled for early October 2018

LIBRARY ROOF REPLACEMENT: An RFP was issued and the proposals received were evaluated and rated. An on-call Contractor was selected to provide services for the evaluation, planning and design based on a construction cost estimate of approximately \$1.5M. Awaiting funding approval.

Meeting adjourned at 5:55 p.m.



Joseph Muscarella  
VP Facilities Management