NASSAU COMMUNITY COLLEGE
FINANCE AND CAPITAL COMMITTEE MINUTES

Meeting of June 9, 2026

The meeting of the Finance and Capital Committee of the Board of Trustees was held in the College Center Building room 252-253. The meeting was called to order by Trustee Durso at 5:02 p.m.

Committee members present:	John Durso, Chair Elliot S. Conway John DeGrace Wanda Jackson
Other Trustees in attendance:	Paulo A. Pereira Johncarlo Rivera, Student Trustee
Also in attendance:	Maria Conzatti, Chief Administrative Officer Alexandra Cruz, VP, Finance & Administration Phillip Cappello, Associate VP, Facilities Antoinette Brown, Comptroller

1. **Minutes –** The minutes of the May 12, 2026 meeting were approved. Trustee Conway made the motion; seconded by Trustee Jackson. Motion carried 4-0.

2. **NCC Capital Plan Update –** Phillip Cappello

   AVP Phillip Cappello gave a presentation to the Committee of ongoing renovations and improvements currently being done on campus. The projects presented included the following: relocation of the Greenhouse to the Brick Café, west campus electric replacement, site drainage remediation, tunnel replacement, site beautification and EV Chargers.

3. **Comptroller's Report** – Antoinette Brown

   a. For the month of May, the Comptroller's Office examined 15 OTPS (Other than Personal Services) expenditures, totaling $785,623. Those 15 expenditures ranged from approximately $49 to $400,080 and averaged $52,375. All 15 expenditures were found to be in conformity with the Code of Rules and Regulations of the State University of New York, proper departmental authorization, accurate departmental coding, evidence of receipt of goods or services and utilization of appropriate purchasing practices based on the amount of purchase, and state and local requirements.

   b. For the month of May, there were five Personal Services expenditures totaling $4,006.

   c. For the Accounts Receivable Report, through May of 2026 we have collected 89.4% of our receivables.

4. **Updates –** Alexandra Cruz

   VP Cruz informed the Committee that the budget process is nearing completion, with only a few more meetings remaining. She further advised that preparations for the upcoming year-end audit will begin shortly, including meetings with the auditors. These activities are expected to be underway over the next couple of months.

   The meeting adjourned at 5:15 p.m.

Respectfully submitted,
/s/ Alexandra Cruz
Alexandra Cruz
Vice President for Finance & Administration