

NASSAU COMMUNITY COLLEGE
FINANCE AND CAPITAL COMMITTEE
BOARD OF TRUSTEES
MINUTES

Meeting of June 10, 2025

Finance & Capital Committee Members

John Durso, Chair

Elliot S. Conway

John DeGrace

Wanda Jackson

George Siberón

Abel Cantillo, Erik Paulson and Antoinette Brown, College Liaisons

The meeting of the Finance and Capital Committee of the Board of Trustees was called to order by Trustee Gardyn at 5:08 p.m.

Committee members present:	John Durso Elliot S. Conway John DeGrace Wanda Jackson
Committee members absent:	George Siberón
Other Trustees in attendance:	Lynne D'Agostino Donna Tuman Kathy Weiss Joshua Hammer, Student Trustee
Also in attendance:	Chief Administrative Officer Conzatti Antoinette Brown, Comptroller Abel Cantillo, Assistant VP, Finance & Administration Erik Paulson, Consulting VP, Finance & Administration Phillip Cappello, AVP, Facilities Management

AGENDA ITEMS

- 1. Minutes** – The minutes of the May 15, 2025 meeting were approved. Trustee Conway made the motion; seconded by Trustee DeGrace. Motion carried 4-0.
- 2. Pending College Procurement Agreement** – On-Call Construction Management Services – Beatriz Castaño

RESOLVED, that the pending College Procurement Agreements with the following On-Call Construction Management Services companies, LiRo-Hill, Jacobs, STV Inc., TDX Construction Corp., and Accenture Infrastructure & Capital Projects, in the anticipated amount of Not-to-Exceed \$5,000,000 each, as requested by Phillip Cappello, Associate Vice President for Facilities Management, is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (Funding Source: Capital)

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Trustee Durso asked if there were any questions or comments. There being none, a motion was requested to forward the resolution to the full Board of Trustees for approval. Trustee DeGrace made the motion; seconded by Trustee Conway. Motion carried 4-0.

3. NCC Capital Plan – Phillip Cappello

AVP Cappello gave a PowerPoint presentation of the NCC Capital Plan, drawing attention to the following: Army Theatre Building property acquisition, Campus solar projects, electrical upgrades, NICE (Nassau Inter-County Express) bus hub, Campus Security Master Plan, tunnel replacement, Tower renovation and restacking, exterior door replacement with card reader access, and residence renovations and improvements. In response to questions from the Trustees, AVP Cappello informed the Committee that no one is residing in any of the residences at this time, and that of the three residences that were previously used to house members of the Administration, two of them are empty at this time. The third is the President's House, which is utilized as office space. In addition, AVP Cappello responded that NCC was designated as a historical campus in 2018 by the State Historic Preservation Office (SHPO), and that the housing renovation project is still in the design phase due to its approval by SHPO before the work can be implemented.

4. Comptroller's Report – Antoinette Brown

- a. For the month of May, the Comptroller's Office examined 16 OTPS (Other than Personal Services) expenditures, totaling \$922,562. Those 16 expenditures ranged from approximately \$2,124 to \$303,819 and averaged \$57,660. All 16 expenditures were found to be in conformity with the Code of Rules and Regulations of the State University of New York, proper departmental authorization, accurate departmental coding, evidence of receipt of goods or services and utilization of appropriate purchasing practices based on the amount of purchase, and state and local requirements.
- b. There were 11 Personal Services expenditures for the month of May, totaling \$4,434.
- c. For the Accounts Receivable Report, through May of 2025 we have collected 90.2% of our receivables, which is slightly lower than the 90.6% we collected at this time in the prior year.

5. Updates – Abel Cantillo

AVP Cantillo informed the Board there were no further updates at this time.

The meeting adjourned at 5:27 p.m.

Respectfully submitted,

/s/ Abel Cantillo

Abel Cantillo

Assistant Vice President for Finance & Administration