

NASSAU COMMUNITY COLLEGE
FINANCE AND CAPITAL COMMITTEE
BOARD OF TRUSTEES
MINUTES

Meeting of June 11, 2024

Finance & Capital Committee Members

John Durso, Chair

John A. DeGrace

Wanda Jackson

George Siberón

Abel Cantillo, Erik Paulson and Antoinette Brown, College Liaisons

The meeting of the Finance and Capital Committee of the Board of Trustees was called to order by Trustee Durso at 5:06 p.m.

Committee members present: John Durso, Chair
 John DeGrace
 George Siberón

Other Trustees in attendance: Jorge Gardyn
 Donna Tuman
 Kathy Weiss
 Jordon Groom, Student Trustee

Also in attendance: Chief Administrative Officer Conzatti
 Antoinette Brown, Comptroller
 Abel Cantillo, Assistant VP for Finance & Administration
 Erik Paulson, Consulting VP for Finance & Administration

AGENDA ITEMS

1. Minutes – The minutes of the May 14, 2024 meeting were approved. Trustee Siberón made the motion; seconded by Trustee DeGrace. Motion carried 3-0.

2. Independent Auditor’s Report – presented by Andrew Lee of CliftonLarsonAllen (CLA) via Zoom

Andrew Lee gave an audit presentation for fiscal year ending August 31, 2023. A handout of the PowerPoint presentation was given to the Trustees and to the meeting attendees. Mr. Lee explained the audit process, which included explanations on the areas of Scope of Services and Deliverables, Audit Results and Required Communications.

The audit results had been discussed previously at a session with the Audit Subcommittee of the Audit Committee on May 23, 2024 and were sent to the Office of VP for Finance electronically. At the time of the June 11 Finance Meeting, hard copies of the audit were not yet received from CLA. The Finance area will make sure that they are available and given to the Trustees beforehand, for discussion at next year’s meeting.

3. Update on College Food Services – presented by Beatriz Castano

Procurement issued three requests for proposals (RFP's) and one bid to address the food services needs at the College.

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The first RFP was for food trucks, which included the option to include proposals for individual food trucks or food truck fleet management services, and we received 11 proposals for food trucks and 4 proposals for food truck fleet management services.

In addition, we issued an RFP for food services to run the cafeteria, and we received 4 proposals.

The last RFP was for catering services, and we received 2 proposals.

Finally, we issued a bid for catering services for the EOP program, and we have identified the low bidder, which is a local women-owned company. Compared to last year, the College will be saving approximately \$11,000 for food for this year's 4-week EOP program.

The Evaluation Committee for food services was comprised of all governing bodies of the College. Two students - including our student trustee, four faculty members, one CSEA member, and three administrators. The committee has been very engaged to make the best recommendations.

By the end of the week, we will have the recommendations presented to Dr. Conzatti.

4. Comptroller's Report – presented by Antoinette Brown

- a. For the month of May, the Comptroller's Office examined 9 OTPS (Other than Personal Services) expenditures. They ranged in value from approximately \$600 to \$891,558. All 9 expenditures were found to be in conformity with the Codes and Regulations of the State University of New York.
- b. We had 12 personal services contracts for the month of May for the Art, Marketing & Retailing, Institutional Effectiveness and Strategic Planning, and Creative Writing Departments.
- c. For the Accounts Receivable Report, through May of 2024 we've collected 90.6% of our receivables which is slightly higher than the 89.6% that was collected last year at this time.

5. Establishment of Tuition Benefits for Students from Temporary Protected Status Countries

RESOLVED, that Nassau Community College Board of Trustees Finance and Capital Committee recommends that the Full Board of Trustees authorize the NCC administration to amend residency requirements for tuition purposes to students that have been granted Temporary Protected Status, who would not otherwise qualify based on any other established NYS residency requirement. The amendment would apply to current students with non-immigrant visas, making them eligible for Nassau County resident tuition for the 2024/25, 2025/26, 2026/27, and 2027/28 academic years.

Trustee Durso asked if there were any other questions. There being none, a motion was requested to forward the resolution to the full Board of Trustees for approval. Trustee DeGrace made the motion; seconded by Trustee Siberón. Motion carried 3-0.

The meeting adjourned at 5:26 p.m.

Respectfully submitted,

/s/ Abel Cantillo

Abel Cantillo

Assistant Vice President for Finance & Administration