

AGENDA

Call of the roll for attendance for the purpose of establishing a quorum:

Present: _____

The following items and/or reports are submitted for the consideration of the Committee.

1. Review and approval of **prior meeting minutes** – May 9, 2017. (#1 in the package)

Chair: Do I have a motion to approve the minutes of May 9, 2017?

Trustee: _____ *I make a motion that the minutes be approved.*

Chair: Is there a second?

Trustee B _____ *I second the motion.*

Chair: Is there any discussion? (If so, the discussion proceeds.) If not, all in favor say “aye,” all opposed say, “nay.” Any abstentions?

Motion carried – For _____ *Against* _____ *Abstention* _____
(Recommended to full BOT for approval: Yes _____ No _____)

2. **Pending College Procurement Agreements for Board Approval:**

| Category of Contract /Procurement Type | Threshold as per Procurement Policy | Listed As | Contractor | Anticipated Annual Expenditure | Term of Agreement |
|--|-------------------------------------|-----------|-------------------------------|--------------------------------|---|
| Purchase Order/ Pricing Agreement | \$100,000.00 | n/a | n/a | n/a | n/a |
| Professional Service | \$50,000.00 | A | Brailsford & Dunlavey | \$132,540.00 | One (1) year with an additional four (4) and one (1) year renewal |
| Professional Service | \$50,000.00 | B | Fisher Development Strategies | \$60,000.00 | Three (3) years with an option to extend two (2) additional years |
| Personal Service | \$30,000.00 | n/a | n/a | n/a | n/a |

- A. This is a proposal to hire a consultant skilled in producing a feasibility study to determine the capacity for a community college to support residence halls—whether demand exists—and how many spaces could reasonably be supported by that demand. Nassau Community College’s primary objective is to increase

student enrollment by offering a residential option for students who would otherwise not be able to attend Nassau Community College.

- B. The objective of this request is to hire a qualified individual to provide lobbying services to Nassau Community College for advocacy efforts with the New York State Governor, New York State Legislature, the Nassau County Executive and the Nassau County Legislature for the purpose of improving the education experience for the students and the college community.

Chair: Do I have a motion to consider the approval of Pending College Procurement Agreements, as stated above?

Trustee A _____ I make a motion.

Chair: Do I have a second?

Seconded by Trustee _____.

Chair: Is there any discussion of the resolution? If there is no further discussion, the question before us is the resolution introduced by Trustee _____. All in favor say “aye,” all opposed say, “nay.” Any abstentions?

The resolution reads as follows: (The Chair reads the resolution as printed below.)

RESOLVED, THAT THE PENDING COLLEGE PROCUREMENT AGREEMENT WITH BRAILSFORD & DUNLAVEY (ITEM A) IN THE AMOUNT OF \$132,540.00 AS REQUESTED BY VP MUSCARELLA OF FACILITIES MANAGEMENT (**FUNDING SOURCE**: CAPITAL PROJECT) IS APPROVED BY THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES FINANCE AND CAPITAL COMMITTEE AND WILL BE RECOMMENDED TO THE FULL BOARD OF TRUSTEES FOR APPROVAL.

RESOLVED, THAT THE PENDING COLLEGE PROCUREMENT AGREEMENT WITH FISHER DEVELOPMENT STRATEGIES (ITEM B) IN THE AMOUNT OF \$60,000.00 AS REQUESTED BY ASSISTANT TO THE PRESIDENT FOR GOVERNMENTAL AND MEDIA RELATIONS MURRAY OF THE MARKETING AND COMMUNICATIONS DEPARTMENT (**FUNDING SOURCE**: OPERATING BUDGET) IS APPROVED BY THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES FINANCE AND CAPITAL COMMITTEE AND WILL BE RECOMMENDED TO THE FULL BOARD OF TRUSTEES FOR APPROVAL.

Motion carried – For _____ Against _____ Abstention _____
(Recommended to full BOT for approval: Yes _____ No _____)

3. Comptroller’s Report: April, 2017.

4. **Donation**—First National Bank of Long Island.

WHEREAS, THE FIRST NATIONAL BANK OF LONG ISLAND HAS OFFERED TO DONATE TWENTY-FIVE (25) CISCO ROUTERS TO NCC, AND

WHEREAS, THE ESTIMATED VALUE OF THE DONATION IS ONE THOUSAND ONE HUNDRED TWENTY-FIVE DOLLARS (\$1,125.00), AND

WHEREAS, THE MAT/CSC/ITE DEPARTMENT HAS DETERMINED THAT THIS DONATION WILL ENRICH THE LEARNING PROCESS FOR THE STUDENTS WHO WILL USE THE CISCO ROUTERS AND GREATLY APPRECIATE THIS DONATION,

RESOLVED, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES ACCEPTS THE DONATION OF TWENTY-FIVE (25) CISCO ROUTERS FROM THE FIRST NATIONAL BANK OF LONG ISLAND AND EXPRESSES THEIR APPRECIATION FOR THIS GIFT.

Chair: Do I have a motion to consider this resolution?

Trustee A _____ I make a motion to consider the resolution.

Chair: Is there a second?

Seconded by Trustee _____.

Is there any discussion of the resolution? If there is no further discussion, the question before us is the resolution introduced by Trustee _____. All in favor say “aye,” all opposed say “nay.” Any abstentions?

*Motion carried – For _____ Against _____ Abstention _____
(Recommended to full BOT for approval: Yes _____ No _____)*

5. **Donation**—Swimwear Anywear Inc.

WHEREAS, SWIMWEAR ANYWHERE INC., LOCATED AT 85 SHERWOOD AVENUE, FARMINGDALE, NEW YORK, HAS OFFERED TO DONATE 300 YARDS OF ASSORTED PRINT AND SOLID KNITTED FABRICS TO THE MARKETING, RETAILING, FASHION BUYING MERCHANDISING, INTERIOR AND FASHION DESIGN DEPARTMENT OF NASSAU COMMUNITY COLLEGE, AND;

WHEREAS, THE ESTIMATED VALUE OF THE DONATION IS APPROXIMATELY SEVEN HUNDRED FIFTY DOLLARS (\$750.00);

WHEREAS, THE DEPARTMENT HAS DETERMINED THAT THIS DONATION WILL ENRICH THE LEARNING PROCESS FOR THE STUDENTS WHO TAKE COURSES OFFERED BY THE DEPARTMENT, AND GREATLY APPRECIATES THE DONATION.

RESOLVED, THAT THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES ACCEPTS THE DONATION OF FABRIC FROM SWIMWEAR ANYWHERE, INC.

Chair: Do I have a motion to consider this resolution?

Trustee A _____ I make a motion to consider the resolution.

Chair: Is there a second?

Seconded by Trustee _____.

Is there any discussion of the resolution? If there is no further discussion, the question before us is the resolution introduced by Trustee _____. All in favor say “aye,” all opposed say “nay.” Any abstentions?

*Motion carried – For _____ Against _____ Abstention _____
(Recommended to full BOT for approval: Yes _____ No _____)*

6. Resolution—Minimum Wage Increase.

WHEREAS, THE HOURLY RATE OF PAY FOR NASSAU COMMUNITY COLLEGE STUDENT AIDES AND FEDERAL WORK STUDY EMPLOYEES IS \$10.00 PER HOUR FOR ON- AND OFF-CAMPUS EMPLOYMENT; AND

WHEREAS, THE FEDERAL MINIMUM WAGE IS \$7.25 PER HOUR EFFECTIVE JULY 24, 2009, PURSUANT TO THE FEDERAL MINIMUM WAGE PROVISIONS CONTAINED IN THE FAIR LABOR STANDARDS ACT (FLSA); AND

WHEREAS, STATES ALSO HAVE MINIMUM WAGE LAWS, WHERE SOME STATE LAWS PROVIDE GREATER EMPLOYEE PROTECTIONS; AND

WHEREAS, NY STATE MINIMUM WAGE WILL INCREASE ON DECEMBER 31, 2017 FROM \$10.00 TO \$11.00; AND

WHEREAS, EMPLOYERS MUST COMPLY WITH BOTH LAWS; AND

WHEREAS, A STUDENT MUST BE PAID AT LEAST THE FEDERAL MINIMUM WAGE UNDER THE FEDERAL WORK STUDY PROGRAM AS REQUIRED BY 34 CFR 675.24(B), AND UNDER 34 CFR 675.20(C), THE STUDENT’S WORK MUST ALSO BE GOVERNED BY EMPLOYMENT CONDITIONS INCLUDING PAY, THAT ARE APPROPRIATE IN TERMS OF, AMONG OTHER THINGS, THE APPLICABLE FEDERAL, STATE, OR LOCAL LAW; AND

WHEREAS, GOVERNMENT INSTITUTIONS ARE NOT SUBJECT TO THE PROVISIONS OF THE STATE’S MINIMUM WAGE ACT, PURSUANT TO THE STATE REGULATION 12 NYCPR SECTION 142-2.14(B); AND

WHEREAS, NASSAU COMMUNITY COLLEGE IS COMMITTED TO PROVIDE OPPORTUNITIES AT COMPETITIVE RATES TO NASSAU COMMUNITY COLLEGE STUDENTS PARTICIPATING IN THE FEDERAL WORK STUDY PROGRAM OR EMPLOYED AS STUDENT AIDES; AND

BE IT RESOLVED, THE NASSAU COMMUNITY COLLEGE BOARD OF TRUSTEES AUTHORIZES THE INCREASE IN THE HOURLY RATE OF PAY FOR NASSAU COMMUNITY COLLEGE STUDENT AIDES AND FEDERAL WORK STUDY EMPLOYEES FROM \$10.00 TO \$11.00 EFFECTIVE DECEMBER 31, 2017 FOR ON- AND OFF-CAMPUS EMPLOYMENT.

Chair: Do I have a motion to consider this resolution?

Trustee A _____ I make a motion to consider the resolution.

Chair: Do I have a second?

Seconded by Trustee _____.

Chair: Is there any discussion of the resolution? If there is no further discussion, the question before us is the resolution introduced by Trustee _____. All in favor say “aye,” all opposed say, “nay.” Any abstentions?

*Motion carried – For _____ Against _____ Abstention _____
(Recommended to full BOT for approval: Yes _____ No _____)*

7. **Discussion**—Fiscal Year 2018 Budget Status: The 2018 budget approved by the Nassau Community College Board of Trustees was adopted unanimously by the Nassau County Legislature at their meeting of June 19, 2017. In addition, following NIFA’s agreement, Nassau County Legislature approved new extended terms for the debt service (10 years) for the NCCFT retirement incentive borrowing.
8. **Discussion**—NCC and NCC Foundation Grants Summary.
9. **Discussion**—NCC Insurance Policies.

Respectfully submitted,

Inna Reznik
Vice President Finance