

NASSAU COMMUNITY COLLEGE  
FINANCE AND CAPITAL COMMITTEE MINUTES

Meeting of March 10, 2026

The meeting of the Finance and Capital Committee of the Board of Trustees was held in the College Center Building room 252-253. The meeting was called to order by Trustee Durso at 5:02 p.m.

Committee members present:           John Durso, Chair  
  John DeGrace  
  Lynne D'Agostino (appointed ad hoc)  
  Joshua Hammer, Student Trustee (appointed ad hoc)

Other Trustees in attendance:       Jorge Gardyn  
  Donna Tuman

Also in attendance:                    Maria Conzatti, Chief Administrative Officer  
  Alexandra Cruz, VP, Finance & Administration  
  Abel Cantillo, Assistant VP, Finance & Administration  
  Phillip Cappello, Associate VP, Facilities  
  Antoinette Brown, Comptroller

1. **Minutes** – The minutes of the February 10, 2026 meeting were approved. Student Trustee Hammer made the motion; seconded by Trustee Durso. Motion carried 2-0-1 (Trustee D'Agostino).
2. **NCC Capital Plan Update** – Phillip Cappello

AVP Cappello presented an update on the NCC Capital Plan and outlined the status of projects across their various phases.

Trustee D'Agostino asked AVP Cappello to include a projected timeline for each project in future Capital Plan Update presentations. AVP Cappello noted that this request had also been raised at a previous Finance and Capital Committee meeting and stated that he is working to incorporate such timelines. He reiterated that project timelines are largely dependent on County processes and funding, explaining that each phase requires coordination with the County. He further noted that, due to lengthy processes and recent personnel changes there, providing reliable projections is challenging at this time; however, in response to the Trustees' request, he will incorporate projected, yet reliable, timelines into future presentations.

3. **Comptroller's Report** – Antoinette Brown

- a. For the month of February, the Comptroller's Office examined 15 OTPS (Other than Personal Services) expenditures, totaling \$1,006,968. Those 15 expenditures ranged from approximately \$3,012 to \$326,506 and averaged \$67,131. All 15 expenditures were found to be in conformity with the Code of Rules and Regulations of the State University of New York, proper departmental authorization, accurate departmental coding, evidence of receipt of goods or services and utilization of appropriate purchasing practices based on the amount of purchase, and state and local requirements.
- b. For the month of February, there were two Personal Services expenditures totaling \$2,142.
- c. For the Accounts Receivable Report, through February of 2026 we have collected 66.3% of our receivables.

4. **Updates** – Alexandra Cruz

VP Cruz informed the Committee that a favorable draft of the audit has been received and that the process is moving well.

The meeting adjourned at 5:26 p.m.

Respectfully submitted,  
/s/ Alexandra Cruz  
Alexandra Cruz  
Vice President for Finance & Administration