

BOARD OF TRUSTEES FINANCE/CAPITAL COMMITTEE MEETING MINUTES OF FEBRUARY 14, 2017
(CAPITAL/FINANCE COMMITTEE MEETING MINUTES)

Finance/Capital Committee Members 2016-2017:

Linda Green, Chair
John DeGrace
Wanda Jackson
Ed Powers

The Capital Committee segment of the Finance/Capital Committee meeting of the Board of Trustees was called to order by Trustee Weiss at 5:55 p.m. on Tuesday, February 14, 2017. The meeting took place on the eleventh floor of the Administrative Tower.

Present: Jorge Gardyn
Kathy Weiss, appointed ad hoc by Trustee Gardyn
Donna Tuman, appointed ad hoc by Trustee Gardyn
Anthony Cornachio
John DeGrace
Linda Green
Michael Hilt, student trustee

Also in attendance: President Keen
Vice Presidents Conzatti, Musarella, Reznik
Interim Vice President Collins
Asst. VP Lawless
Asst. to the President for Governmental and Media Relations Murray
Treasurer Hahn
Comptroller Izquierdo
Procurement Director Cappello

AGENDA ITEMS:

Item #1-Review and Approval of meeting minutes of November 15, 2016, December 13, 2016, and January 10, 2017:
Capital Committee meeting minutes of November 15, 2016, December 13, 2016, and January 10, 2017 were approved.

Item #2-Additional Amendment to the 2016 County Capital Plan – passed:
VP Muscarella noted that this was the last version of the County Capital Plan that was passed in December. The County agreed to amend the 2016 Plan and add projects in the year 2016 for the College to be able to go to SUNY and ask for the State match.

Item #3-FY 2017/18 State Capital Request – Governor's Budget:
VP Muscarella reported that State Funding for this year's budget adds up to over \$20M. The money will become available to us when the State budget is passed April 1, 2017.

Item #4-Capital Expenditures Report:

VP Muscarella reviewed the largest expenditures on handout. The largest expenditure is for Saracino Construction. This is for repair of the tunnels from the Library to the Clusters. Although not unsafe, the tunnels are suffering from bad deterioration and will require major work. Extensive concrete repair work needs to be done which is very expensive, but we have no alternative. The Cannon Design expenditure is for part of the Master Plan Design. The third Saracino expenditure on the handout is for exterior work on Building T-154.

Item #5-State Reimbursement Status:

VP Muscarella reviewed the handout. In addition to the nine pending reimbursements listed on the handout, we have an additional \$135,000 being added in the next few days.

Item #6-Request for Facilities Rental Waiver-Empire State Games:

The motion to request a Facilities Rental Waiver for the Empire State Games was carried.

Item #7-Project Status:

VP Muscarella gave the update. We are in the process of closing out the Student Services contract. It is anticipated that a Starbucks store on campus, operated by the campus food service contractor, CulinArt will open in August 2017. Tower floors #2, #3 and #5, which are now vacant, will be renovated. We have a Master Plan study underway to plan how to best use the vacated space. We will be redesigning the HVAC system and will be architecturally improving those floors. We have removed asbestos shingles from the T-154 building, which is the last wooden building on campus. We must replace windows and make repairs to the original wooden exterior cladding, and will also remove a section of the building connecting it to building 127, which is in bad repair and no longer needed. The respiratory therapy labs will be completed by the end of the semester. The north Perimeter Road gate is complete. This will enable us to close off Perimeter Road. North and South Hall ramps, which were built in the 1960's, are too steep and not to code, so they must be replaced. We are planning to do this work over the summer. The LED tube replacement project will save us a substantial amount of energy and money. Fifty percent of the project is done. Work on demolishing the interior of 108 Duncan will begin soon. The next step after that will be to stabilize the roof structure and then we can begin the renovation work. We have \$4M in State and County funding for this project. We have not heard back from the County on the Mitchel Field Theater. We have given them formal notice that we want this building. We have asked the County if we can put a tarp on it even though we don't own the building in order to prevent further damage. On the C cluster project, the estimate from the architect was higher than we thought it should be. We will meet this week to review two independent estimates to try to get this project bid as soon as possible. We will begin working on the West Lot parking project this summer and we will work continuously over the next two years, executing the project in stages. We are working on re-routing buses on campus, cutting off the interior of campus to bus traffic. The architectural firm that is working on this plan will make a presentation to the Committee next month.

Meeting adjourned at 6:10 p.m.


Joseph Muscarella
VP Facilities Management