

**NASSAU COMMUNITY COLLEGE  
FINANCE AND CAPITAL COMMITTEE MINUTES**

Meeting of January 14, 2026

The meeting of the Finance and Capital Committee of the Board of Trustees was held in the College Center Building room 252-253. The meeting was called to order by Trustee Durso at 5:03 p.m.

Committee members present:

John Durso, Chair  
Donna Tuman (appointed ad hoc)  
Joshua Hammer, Student Trustee (appointed ad hoc)

Other Trustees in attendance:

None

Also in attendance:

Maria Conzatti, Chief Administrative Officer  
Alexandra Cruz, VP, Finance & Administration  
Abel Cantillo, Assistant VP, Finance & Administration  
Antoinette Brown, Comptroller  
Phillip Cappello, AVP, Facilities Management

**1. Minutes** – The minutes of the January 14, 2026 meeting were approved. Trustee Tuman made the motion; seconded by Student Trustee Hammer. Motion carried 3-0.

**2. Pending College Procurement Agreement for Board Approval** – Alexandra Cruz

**RESOLVED**, that the pending College Procurement Agreement with Milcon Construction Corp., in the anticipated amount of \$4,098,000 as requested by Phillip Cappello, Associate Vice President for Facilities Management, is approved by the Nassau Community College Board of Trustees Finance and Capital Committee and will be recommended to the full Board of Trustees for approval. (Funding Source: Capital)

Chair Durso asked if there were any questions or comments. There being none, a motion was requested to forward the resolution to the full Board of Trustees for approval. Trustee Tuman made the motion; seconded by Student Trustee Hammer. Motion carried 3-0.

**3. Comptroller's Report** – Antoinette Brown

- a. For the month of December, the Comptroller's Office examined 14 OTPS (Other than Personal Services) expenditures, totaling \$755,167. Those 14 expenditures ranged from approximately \$1,314 to \$282,541 and averaged \$53,941. All 14 expenditures were found to be in conformity with the Code of Rules and Regulations of the State University of New York, proper departmental authorization, accurate departmental coding, evidence of receipt of goods or services and utilization of appropriate purchasing practices based on the amount of purchase, and state and local requirements.
- b. There were no Personal Services expenditures for the month of December.
- c. For the Accounts Receivable Report, through December of 2025 we have collected 89% of our receivables, which is slightly lower than what was collected in the prior year.

**4. Updates** – Abel Cantillo

AVP Cantillo informed the Committee that the auditors are currently on campus, the audit is progressing well and there are no material findings. He stated that we anticipate another clean audit and we will provide a full report once it's finalized.

The meeting adjourned at 5:07 p.m.

Respectfully submitted,  
/s/ Alexandra Cruz  
Vice President for Finance & Administration